

**MINUTES**  
**CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS**  
Special Meeting, Monday, March 30, 2020

*In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Universal Council conducted a telephonic and videoconference meeting on Monday, March 30, 2020 at 6:00 P.M. in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).*

*The public was invited to participate in this meeting by dialing US Toll-free to 888-788-0099 (Meeting ID: 779 805 189) or by joining the Zoom meeting at <https://zoom.us/j/779805189>.*

*The public was permitted to offer public comments telephonically or via videostream as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments were able to be submitted up two hours before the meeting to Kristin Mueller, City Clerk at [kmueller@uctx.gov](mailto:kmueller@uctx.gov).*

*A recording of the telephonic and video meeting was made and is available to the public in accordance with the Texas Public Information Act upon written request.*

1. CALL TO ORDER: Mayor John Williams at 6:00 P.M.
2. QUORUM CHECK: Kristin Mueller, City Clerk

**Present on the video conference:**

Mayor John Williams  
Mayor Pro Tem Richard Neville  
Councilmember Bear Goolsby  
Councilmember Tom Maxwell  
Councilmember Paul Najarian  
Councilmember William Shelby  
Councilmember Beverly Volle

**Present on the video conference:**

Kim Turner, City Manager  
Kristin Mueller, City Clerk

Mayor Williams noted a quorum was present.

3. PURPOSE OF THE SPECIAL MEETING

- A. Discuss & Consider Resolution 894-A-2020: A Resolution of the City Council of the City of Universal City, Texas, authorizing the City Manager to enter into a Finance Agreement with Frost Bank for a five-year loan on 2020 International 4300 Tymco Model 600 Street Sweeper for a total amount of \$263,870.00; and establishing an effective date.

City Manager Kim Turner said that the City of Universal City Public Works Department sweeps every street in the City at least two times a year. The City would like to purchase of a 2020 International 4300 Tymco Model 600 Street Sweeper for \$263,870. After purchase, the City will be reimbursed \$112,462. The financing would be done through Frost Bank. Mrs. Turner asked that City Council approve Resolution 894-A-2020 pending legal review of the financing agreement.

Councilmember Shelby asked how many street sweepers the City has in operation. Mrs. Turner said that they have one currently. The City would use both until the old one became unusable, then it would scrap or sell it.

Mayor Williams asked if the reimbursement was par of the VW settlement and Mrs. Turner confirmed that it was part of that settlement and that TCEQ was responsible for administering the funds.

Mayor Pro Tem Neville moved to approve Resolution 894-A-2020. Councilmember Shelby seconded the motion.

**Vote: Yeas: Neville, Shelby, Goolsby, Maxwell, Najarian, Volle  
Nays: None.**

**Motion to approve carried.**

- B. Discuss & Consider Resolution 898: A Resolution of the City Council of the City of Universal City, Texas, declaring unopposed candidates in the May 2, 2020, General City Election, elected to office; canceling the election; providing a severability clause; and providing an effective date.

City Manager Kim Turner stated that the City Clerk has certified that no person has made a declaration of write-in candidacy and the following candidates are unopposed:

Mayor: John Williams

Councilmember: Tom Maxwell, Paul Najarian, Beverly Volle

Resolution 898 cancels the Universal City May 2, 2020 General City Election and declares the unopposed candidates elected.

Councilmember Tom Maxwell moved to approve Resolution 898. Councilmember Najarian seconded the motion.

**Vote: Yeas: Maxwell, Najarian, Neville, Goolsby, Shelby, Volle  
Nays: None.**

**Motion to approve carried.**

- C. Discuss & Consider Resolution 899: A Resolution of the City Council of the City of Universal City, Texas, ordering the Special Election for the City of Universal City be moved from May 2, 2020 to November 3, 2020.

Mrs. Turner stated that Governor Greg Abbot issued a proclamation on March 18, 2020 suspending provisions of the Texas Election Code to allow political subdivisions to postpone their May 2020 local elections until November 3, 2020. This Resolution authorizes moving the ballot measure regarding authorizing the sale of 32 acres of parkland near Kitty Hawk and Universal City Blvd to the November 3, 2020 ballot.

Mayor Pro Tem Neville moved to approve Resolution 899. Councilmember Goolsby seconded the motion.

**Vote: Yeas: Neville, Goolsby, Maxwell, Najarian, Shelby, Volle  
Nays: None.**

**Motion to approve carried.**

4. ADJOURNMENT: Mayor Williams adjourned the meeting at 6:12 P.M.

ATTEST:

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John Williams, Mayor

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Kristin Mueller, City Clerk